



Job Description

Finance Manager: Unifi Credit Limited (“Unifi Kenya”)

Title:	Finance Manager
Remuneration:	Negotiable depending on candidate profile, includes long term incentives
Start date:	01 November 2022 (or earlier if available)
Applications close:	31 August 2022
Place of work:	Unifi Kenya Central Office, Nairobi
Reporting to:	Unifi Kenya Country Manager

Unifi Africa is a fast-growing financial technology company operating in Zambia, South Africa, Uganda, and Kenya. Unifi Kenya is to offer a “Touch and Tech” approach direct to retail consumers. Unifi delivers personal lending products from physical branch and digital channels, utilising internally generated software and lending products backed by IT and data analytics teams based in South Africa. The company is well supported by strong shareholders and a board of directors with vast experience in entrepreneurship and lending.

Unifi Kenya is a subsidiary of Unifi Africa and is recruiting a new member of the Kenyan executive management team to help guide the finance team and organisation through its start-up and expansion phase. The ideal candidate must balance financial diligence with entrepreneurial energy, be analytically adept, and have a passion for African business. A healthy spirit of adventure and sense of humour would be helpful. Some travel will be required, both within Kenya and across borders to visit other Unifi businesses.

Responsibilities

- General Management responsibilities
 - Serve as member of executive team and assist in determination of company strategy
 - Work with and manage the Kenya finance team
 - Make Unifi Kenya an adventurous and desirable place to work
 - Contribute to growth of Unifi Kenya as a key player in the Kenyan microfinance industry
- Financial Performance
 - Perform financial analysis using financial metrics
 - Design and execute Unifi Kenya’s treasury & liquidity management strategy, including ownership of key banking relationships
 - Ensure tax optimisation & transfer pricing policies are in place, including liaison with Kenya Revenue Authority (where required)
- Financial Operations
 - Manage functions related to payroll, all Kenya entity journal entries, bookkeeping, procurement, billings, accounts payable, finance systems, chart of accounts and entity maintenance in accounting systems
 - Manage all Kenya related cash management functions including direct debit collection processes
- Financial Reporting & Control
 - Oversee team who produces monthly management accounts & other financial reporting



- Responsible for all Unifi Kenya budgeting & cash forecasting processes
- Ensure key internal controls, reconciliations and substantiation processes are in place and running efficiently
- Implement and maintain a strict discipline as relates to cost control
- Responsible for tax and regulatory compliance, including licencing being up to date and in place
- Responsible for corporate governance, including managing the outsourced company secretarial arrangement
- Preparation of annual financial statements in partnership with the Unifi Africa finance team and
- Manage and assist with the annual external audit

Skills & Qualifications

- Ability to work independently, create solutions and collaborate internally and externally
- Excellent communication and leadership skills with the confidence and adaptability to deal with all levels of management internally and with the ability to manage corporate relationships, particularly with the major Kenyan banks
- Attention to timing and detail; capable of distilling large volumes of information and handling rapidly changing information
- Critical analytical thinker with the ability to make informed decisions quickly
- Preferably a Kenyan qualification as Chartered Accountant (ACA/CPA) and member of ICPAK